

Conducting the Interview

Interviewing

TODAY

We will learn tips on **how to**
conduct an interview *like*
follow-up questions, *being*
confident through body
language and
professionalism, *and* **proper**
ways to end *an interview*

I will **prepare, schedule**
and conduct an interview
for a publication Q&A.

ON YOUR OWN

Imagine this scenario and answer: **What could go wrong in this situation? What could you do as a compromise without hurting the interview?**

The superintendent agrees to answer your questions about federal testing data. However, he only wants to do the interview if he can see the questions ahead of time.

ON YOUR OWN

Imagine this scenario and answer: What could go wrong in this situation? What could you do as a compromise without hurting the interview?

The superintendent **could create prepared statement** instead of naturally answering a question. You could send him **topics & data he may need to know** to be **better informed** during the interview, especially because **most people don't remember hard, complex data** off the top of their head.

Ask Them!

What has been your best
memory of school so far
this year?

Ask Them!

What is one thing you
would change about the
school if you could?

Ask Them!

**What do you think is most
underrated about this
school?**

Ask Them!

What student do you
think has the most
school spirit?

Ask Them!

If you could retake any
class, which would it be?

Ask Them!

What kind of person do you
hope to be remembered as in
50 years?

YOU SHOULD HAVE LEARNED

1. Don't talk about the topic with the subject at the interview before it starts. Don't email questions ahead of time
2. Act confident through body language. No dead fish.
3. Be professional.
4. Don't stick to a list of questions; ask follow-ups to go deeper and find better stories
5. End the interview thanking them for their time and collect contact information for following up later if needed.

Ask Them!

If you could have dinner
with anyone dead or alive,
who would that be?